

KATIMA MULILO



TOWN COUNCIL

KATIMA MULILO TOWN COUNCIL
HUMAN RESOURCES AND CORPORATE SERVICES DEPARTMENT

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Private Bag 5009
Ngweze, Namibia

KATIMA MULILO TOWN COUNCIL
An equal opportunity employer

VACANCIES

DEPARTMENT OF COMMUNITY SERVICES AND LOCAL ECONOMIC DEVELOPMENT

**1x POST: HEAD OF COMMUNITY SERVICES AND LOCAL ECONOMIC DEVELOPMENT
(PATTERSON D4)**

Salary scale	: 338 958 – 352 651
Housing allowance	: 40% of basic salary with a bond
	: 20% of basic salary without a bond
Vehicle Allowance	: 98 106.00 per annum

Main Purpose of Position

To plan, direct, control and administer the affairs of the Department by formulating the vision of Council with regard to Community Services & Local Economic Development, Environmental Management and Health into policies and ensure that policies are executed in order to uplift the standards of living of the Katima Mulilo community (create jobs) and to provide an efficient service to the community. To advise management and council with regard to community and local economic development strategy and operations.

Minimum Educational Qualification and Experience Required

- ❖ An Honours Degree in Public Administration / Business Administration at NQF Level 8 with 5 years in community Services & Economic Development preferably in a local authority with at least 3 in a more senior professional and managerial role. OR
- ❖ An MBA will be an advantage.

Special Requirements

- ❖ Driving license code BE

Key Performance Areas

- ❖ Strategic planning and advice
- ❖ Local economic development
- ❖ Customer care
- ❖ Departmental management

THE COUNCIL OFFERS THE FOLLOWING BENEFITS:

Attractive pension scheme, medical scheme, 13th cheque and attractive leave per annum.

Written applications, detailed CV, proof of citizenship and certified copies of qualifications should be attached to your application and then be forwarded/addressed to: **The Chief Executive Officer, Katima Mulilo Town Council, Private Bag 5009, Katima Mulilo.**

Enquiries can be directed to the Department of Human Capital at 066 261500/30. Previously disadvantaged Namibians, women and people with disability are encouraged to apply. No documents will be returned. Only short-listed candidates will be contacted. Foreign qualifications should be accompanied by evaluation reports from NQA.

Visit the official website of Katima Mulilo Town Council for position specifications:
<https://kmtc.org.na>

CLOSING DATE FOR APPLICATIONS IS TUESDAY, 03 DECEMBER 2024.

NB: No emailed or faxed applications will be accepted.

- ***Council reserves the right to appoint or not to appoint before or after interviews without notice to applicants.***