

KATIMA MULILO



TOWN COUNCIL

KATIMA MULILO TOWN COUNCIL
HUMAN RESOURCES AND CORPORATE SERVICES DEPARTMENT

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Private Bag 5009
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KATIMA MULILO TOWN COUNCIL
An equal opportunity employer

EXTERNAL VACANCIES

DEPARTMENT OF FINANCE, IT & ADMINISTRATION

1x POST: SENIOR ACCOUNTANT REVENUE & DEBT CONTROL (PATTERSON GRADING D1)

Salary scale	: 260 858 – 277 193
Housing allowance	: 40% of basic salary with a bond : 20% of basic salary without a bond
Vehicle Allowance	: 7704.00 per annum

To ensure that all outstanding debts are collected in accordance with Council's policies and procedures. To ensure the effective and efficient running of the division in conjunction with the immediate superior, welfare of staff and the effective collection of all revenue and the control thereof and the recording of all income received.

Minimum Educational Qualification and Experience Required

Or Bachelor's Degree in Accounting, Auditing or related with 3 years experience in a similar or related position

Diploma in Accounting or Auditing with 5 years working experience

Special Requirements

- ❖ Code B driving license

Key Performance Areas

1. Collection of all outstanding debts
2. Recording and Accounting of all income
3. Revenue and Debtors Votes
4. Internal Audits

5. Billing
6. Financial Reporting and statistical data
7. Staff Supervision

THE COUNCIL OFFERS THE FOLLOWING BENEFITS:

Attractive pension scheme, vehicle scheme, medical scheme, 13th cheque and attractive leave per annum.

Written applications, detailed CV, proof of citizenship and certified copies of qualifications should be attached to your application and then be forwarded/addressed to: **The Chief Executive Officer, Katima Mulilo Town Council, Private Bag 5009, Katima Mulilo.**

Enquiries can be directed to the Department of Human Capital at 066 261500/30. Previously disadvantaged Namibians, women and people with disability are encouraged to apply. No documents will be returned. Only short-listed candidates will be contacted. Foreign qualifications should be accompanied by evaluation reports from NQA.

Visit the official website of Katima Mulilo Town Council for position specifications:
<https://kmtc.org.na>

CLOSING DATE FOR APPLICATIONS IS WEDNESDAY, 08 JULY 2026.

NB: No emailed or faxed applications will be accepted.